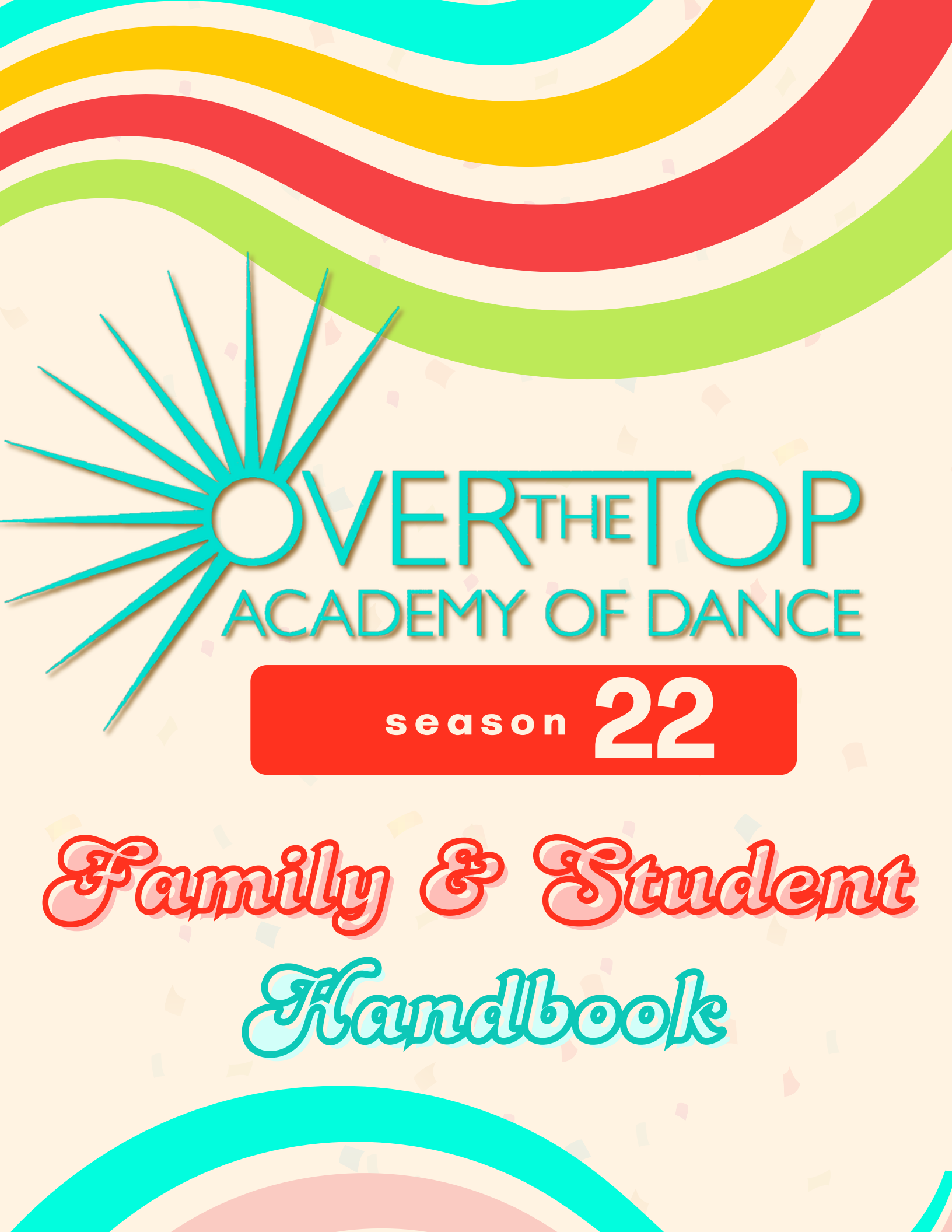




OVER^{THE}TOP

ACADEMY OF DANCE

season **22**

Family & Student
Handbook

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WELCOME!

A Letter From Our Leadership Team

We are so excited to welcome you to our 22nd Season here at Over The Top Academy of Dance! We are thrilled to be bringing back on of our most helpful tools. What tool is that? You're reading it now –

our **Family & Student Handbook**.

This is the key to staying in the know of Over The Top's general information that stands throughout the whole year.

As you might be able to see from our website and course offerings, our studio is filled with classes, events, camps, workshops, and so much more! We do our best to keep all families up to date on what's going on at the studio. We reach out in multiple different ways such as emails, texts, monthly newsletters and posting on our Instagram & Facebook

(@overthetopacademyofdance).

But we like to take the next step forward by providing you with a physical guide to our season and our studio operations. We are hopeful that this gives clarity and understanding throughout the year, and is always something families can refer back to.

We highly suggest reading this with your student, and any other guardians that are involved in your student's journey here at Over The Top! Being sure every part of your team at home is in the know, will lead to success in the studio. This handbook will contain not only information about **Recitals, Drop-Ins, Schedules**, etc., but will also cover our **Policies** that are signed in iClassPro (payments, uniforms, classroom expectations, etc.).

As always, this handbook is posted on our website, under our **Students Page (overthetopdance.com/students)**. This page will have continuous up to date information about any workshops, events, monthly newsletters, and rehearsal videos. Our email is always open for questions, but we highly encourage families to check for the answer here first.

Here's to another great season!

–

Jennifer Smith, Adéagbo 'Adé' Bernard, and Phoebe Dawson

CALENDARS

PAYMENT SCHEDULE

Fall

September - November
(09/5 ~ 10/3 ~ 11/7)

Monthly Tuition

December
(12/5)

Monthly Tuition +
Holiday Recital Fee (\$45)

Winter/Spring

January
(01/2)

Monthly Tuition + Tap Week Fee

Kindergarten - \$45

Rec. Level (ages 6-8) - \$45 or \$55

Adult - \$55 or \$75

CRU - TBA (varies)

February - April
(02/6 ~ 03/6 ~ 04/3)

Monthly Tuition

May
(05/1)

Monthly Tuition +

Spring Recital Fee (\$65) & Costume Detail



**SCAN TO
SUBSCRIBE TO
OUR GOOGLE
CALENDAR!**

IMPORTANT DATES

SEPTEMBER

- **First Day Of Classes (Fall)**
 - *September 8*

OCTOBER

- **Halloween Week**
 - *October 27 - November 1*
- **Halloween - No Classes**
 - *October 31*

NOVEMBER

- **Thanksgiving Break**
 - *November 26 - 30*

DECEMBER

- **Holiday Recital**
 - *December 13*
- **Holiday Break - No Classes**
 - *December 15-January 4*

JANUARY

- **First day of Winter/Spring Semester**
 - *January 5*

FEBRUARY

- **Tap Week**
 - *February 2-7*
- **All Black & Excellent**
 - *February 5*

MARCH

- **Opening Number Audition**
 - *DATE TBA*

APRIL

- **Spring Break - No Classes**
 - *April 5-12*

MAY

- **PreK, MT & Ballet Prod. Dress Rehearsal**
 - *May 19*
- **Final Dress Rehearsal**
 - *May 22*
- **Spring Recital**
 - *May 23*

POLICIES, RULES, TERMS & CONDITIONS

Payment Policy & Procedure

FALL & WINTER SEMESTER/DANCE SEASON:

Tuition is calculated based on participation for the full academic year and is divided into equal monthly payments from September through May. Monthly tuition remains the same regardless of a student's start date.

All Monthly Tuition is charged on the first Friday of each month. Any additional charges (Recital fees, Tap Week, etc.) will be notified ahead of time via Monthly Newsletter, and Season Calendar. These additional charges for events/workshops/classes, are necessary for a student's participation.

Families are given a one week grace period, to complete their payment. Failure to complete this payment by 12:00pm the following Friday, will result in a \$25 late fee that will be applied to the account. If there is no communication about payment, management will continue to charge the card on file daily until the payment is complete or communication is received.

If a student is more than two (2) months behind in payments, they will not be allowed to participate in class. We will reach out via phone and email. If a student attends class with a bill that is two months behind, the student will be asked to sit out of class, and will go home with a letter to the parent explaining the situation. Parents must communicate with our Studio Manager, Miss Phoebe, on their plans to complete the payment.

In order for students to perform, receive tickets and/or costumes for either the Holiday, or Spring Recital, all balances must be settled two (2) days before the performance date. If the balance is not settled, the student will not be able to perform in Recital. Failure to make any payment before Recitals, will result in an additional \$25 late fee.

In order for a student to sign-up for a future class, summer camp, and/or workshop, all balances must be settled beforehand.

With the result of being dropped or dropping from Over The Top courses, The Parent/Guardian is still required to settle the balance. If the balance is not finalized and we hear no communication from the Parent/Guardian on file by the end of the dance season, there may be a 10% late fee charge added to the accounts balance. For every month there is no communication, Over The Top may continue to add a 10% late fee charge.

**ALL MONTHLY TUITION PAYMENTS ARE FINAL.
THERE ARE NO REFUNDS ONCE THE TRANSACTION IS COMPLETED.**

SUMMER CAMPS:

In order for a student's spot to be held in any of our summer camps, **families must pay a non-refundable registration fee at the time of student approval.** This will be charged to the card on file automatically, unless a student is signing up in person at the studio.

If the registration fee transaction fails, families will be given a two (2) week grace period to complete the payment. Failure to pay the registration fee will result in that student being dropped from the camp.

***Note: Registration fees vary.**

Once registration fee is completed, families must communicate to our Studio Manager, Miss Phoebe, the plan for Tuition Payment, before the first day of camp. Payment plans will be available, as well as the option to pay in full closer to the first day of camp.

**REGISTRATION FEE IS NON-REFUNDABLE.
IF SIGNING UP FOR A PAYMENT PLAN, THE FIRST 2 PAYMENTS ARE NON-REFUNDABLE.
ALL TUITION PAYMENTS ARE FINAL.**

A Note about Dance Camp Tuition:

- The tuition is not paid by the end of the first day of camp, there will be a \$25 late fee added to the account.

A Note About Theater Camp Tuition:

- If the tuition is not paid by...
 - **Auditions (the first Tuesday of camp)**, students will not be considered for lead/principal roles, but will be placed in the ensemble.
 - **Beginning of Week 2**, the student will be pulled from numbers and removed from the show and placed in stage crew.
 - **Beginning of Week 3**, the student will be pulled from the production entirely.

Class Cancellation, Makeup Class & Refund Policy

Due to our monthly tuition payments being final, missed and/or cancelled classes may not result in make-up classes, prorated tuition or refund. There are no refunds or prorated tuition for classes missed including scheduled holidays. (This also applies to our Summer Camp Programs).

Even though makeup classes are not required, teachers may still offer a makeup option. If you are not able to make it to the makeup class, you are not eligible for a refund or prorated tuition.

Please note: You are responsible for payment for your student's classes WHETHER OR NOT YOUR STUDENT ATTENDS CLASS. You are no longer responsible if your student drops from the course. (See our Drop Policy/Procedure)

“How will we know class is cancelled?” When a class is cancelled, families will receive an email and text notification. (Must be signed up for automated emails and automated texts). We do our best to notify students as soon as possible, however, classes may be cancelled as late as an hour before the class start time. with their student.

Drop Class Policy & Procedure

PARENTS/GUARDIANS MUST NOTIFY THE SCHOOL VIA WRITTEN NOTICE TO REQUEST TO DROP A STUDENT FROM CLASS. Only a written notice via email, regular postal mail or hand delivered to our front desk will be acceptable.

Once you have notified the school to request your student to drop from the class, parents are required to fill out an EXIT SURVEY. **This Exit Survey is required** to complete the drop process. Your student is not officially dropped from the class until this survey is completed and their status in iClassPro has officially changed to “DROP.”

In order to avoid the monthly tuition charge, all Drop Requests and Exit Surveys must be submitted before Monthly Tuition is pulled on the first Friday of the month. (Ex. Jane requested to drop their student from their course on October 15. Jane will not be refunded October’s tuition, but will no longer be charged after October.)

If a student is absent for two (2) weeks with no communication, staff will reach out via phone and email to check in.

If a student is absent for thirty (30) days, that student's account will still be charged for the 30 days missed and dropped from the class. This charge will be for holding the student's place in that class instead of offering that place to one of the many on a waiting list.

If the balance is not finalized and we hear no communication from the Parent/Guardian on file by the end of the dance season, there may be a 10% late fee charge added to the accounts balance. For every month we hear no communication, Over The Top will continue to add a 10% late fee charge.

PLEASE NOTE: To ensure accurate records and communication, we kindly ask that you **do not rely on your student to verbally inform us of their withdrawal from class.** All withdrawal notifications must come directly from the Primary Account Holder or a parent/guardian listed in iClassPro. This helps us maintain clear communication and properly update your account.

Uniform Policy

Coats, street shoes, and bags (other than your dance bag), are to be left in the lobby on the appropriate rack (cubby, shoe rack, coat hooks, etc.).

Please wear the appropriate Uniforms depending on the course. The following are the uniform requirements based on class type:

- ***Preschool/Kindergarten***
 - Class Color Leotard
 - Tights
 - Ballet & Tap Shoes
- ***Ballet***
 - Class Color Leotard
 - Tights
 - Ballet Shoes
 - Wrap Skirt (optional)
- ***Jazz/Tap***
 - Class Color Leotard
 - Tights or Leggings
 - Jazz Shoes/Tap Shoes
- ***Hip-Hop***
 - Athletic Wear (Shirt & Pants)
 - Indoor Tennis Shoes
- ***HERO Academy***
 - Athletic Wear (Shirt & Pants)
 - In Door Tennis Shoes and Tap Shoes
- ***Musical Theatre***
 - Athletic Wear (Shirt & Pants)
 - Indoor Tennis Shoes or Dance Shoes
- ***Adult***
 - Athletic/Comfortable Wear
 - Tap Shoes

Hair should be pulled back to be out of the way of the face and/or in a style that will not affect performance.

Jewelry is acceptable as long as it does not fly off, fall off, or affect your performance.

A Note for students 1st-12th Grade: If students are consistently attending class out of uniform, missing important uniform items, and/or borrowing dance materials, students may be asked to sit out of class and observe rather than participate. An email will be sent to the Primary Guardian on file of what materials their student is consistently failing to bring. Over The Top is not responsible for providing students with new materials throughout the season, unless ordered through our order form.

A Note about Cold Weather: Sweaters are only allowed to be worn during the warm-up section of class. Once warm-up is over, students are asked to place any items in their dance bags. If it ever becomes an issue between the student and the teacher, we will send an email to check in with their primary guardian.

Over The Top Academy of Dance is not responsible for the loss of any items.

◦

Classroom Expectations

To ensure a focused and respectful learning environment, students are expected to come fully prepared for each class. This includes:

- Appropriate dance attire and shoes
- Hair securely tied back
- Water bottle
- CRU Journal (if applicable)

Any additional personal items should be stored in the lobby or tucked away neatly in the student's dance bag.

Electronic Devices:

The use of cell phones, tablets, or other electronic devices is strictly prohibited during class time. Teachers will issue one warning. If the behavior continues, the teacher reserves the right to hold the device until the end of class. Please note that Over The Top Academy of Dance is not responsible for lost, damaged, or stolen items.

Punctuality:

Students must arrive on time and be ready to begin class at the scheduled start time. If a student arrives more than twenty (20) minutes late and there has been no prior communication with the Studio Manager or Instructor, they may be asked to observe rather than participate in class. Tardiness does not qualify for a prorated tuition adjustment or refund (see our Makeup Class & Refund Policy for further details).

Classroom Access & Observation:

Parents and guardians are welcome to observe classes through our designated observation windows. However, only enrolled students and instructors are permitted inside the classroom during instructional time.

Attendance & Recital Preparation:

As we move into preparation for our Holiday and/or Spring Recital, attendance becomes mandatory. Because most classes meet only once a week, each session is crucial for learning and retaining choreography. Students who miss class may be expected to learn choreography independently through rehearsal videos provided by their instructor.

Arrival and Pick Up

ARRIVAL

Building doors will open fifteen (15) minutes prior to the first scheduled class of the evening. Please refrain from arriving earlier, as the studio may still be closed and staff may be preparing for the day's classes.

Upon arrival, ***students and families are asked to remain in the lobby*** until the classroom doors are opened by the Instructor. Due to our back-to-back class schedule, there may be occasional delays in class start or end times. We kindly ask for your patience and understanding during transitions.

If your student will arrive late or needs to leave class early, this must be communicated in advance with the ***Studio Manager*** and/or the class ***Instructor***.

PICK-UP

Students will be released ***no later than 5-10 minutes after their scheduled class end time***. Parents/Guardians are not permitted to open the classroom door and/or enter the classroom to pull their student. Parents/guardians are expected to wait for students to be dismissed by the Instructor, and pick up their student(s) from the lobby area.

If a student needs an early pick-up from class, this **must** be communicated with the Studio Manager and/or Instructor **before class begins**. Parents/Guardians are not permitted to open the classroom door and/or enter the classroom to pull their student. Instructors will release their students to them. (Please refer to our Classroom Expectations Policy).

Please ensure students are picked up ***within 15 minutes of class dismissal***, unless prior arrangements have been made with the ***Studio Manager*** and/or ***Instructor***.

If your student:

- Walks home independently,
- Carpools with another student
- Takes a special transportation service (such as a bus),

This must be communicated with the ***Studio Manager and Instructor before the season begins***.

Tap Week Participation & Schedule

All students ages Kindergarten-Adults, regardless of dance style are automatically enrolled into our Tap Week workshop. By signing this policy you understand that your student is automatically enrolled in one of our Tap Week Classes. Tap Week also requires an additional charge as this is a workshop experience.

All normal classes during Tap Week (February 2-7), will be cancelled. The studio schedule is turned into the Tap Week schedule, and your dancer will be assigned to a Tap Week course. This schedule switch will not result in a refund or prorated tuition.

In order to avoid the additional Tap Week charge, families must notify our Studio Manager and Studio Owner, three (3) weeks in advance. Failure to do so will still result in a Tap Week charge added to the account to cover the students T-Shirt, Poster, and Button received from the class. This charge may or may not be prorated/discounted based on the studios discretion.

Where are other locations for these policies?

- ***iClassPro Customer Portal***
- ***Family & Student Handbook (Website Format)***
 - www.overthetopdance.com → Students → Family & Student Handbook Button

**TAP
WEEK**
is coming

February 2-5, 2026



HOW TO GET THE MOST OF YOUR STUDIO EXPERIENCE

Ready and Prepared!



Being ready and prepared for not only your first day of dance, but every class, is the key to success. We highly recommend getting a **DANCE BAG** specifically for the dance season. This bag will help keep all things 'dance' together and in one place. Keeping this bag separate from school, travel, etc. is important to keeping everything organized and where it needs to be.

As stated in our Uniform Policy (insert pg. 7), students are required to wear all pieces of their uniform. If your student needs to change into their uniform before class, please do your best to show up early to change using our bathrooms located in our Lobby & Front Desk. Students will get the most out of class by being there right when class starts. We use the phrase:

"Early is on time – on time is late."

However, we understand that life happens and sometimes we can run behind – we just ask that arriving late is not a habit. To keep the line of communication clear, email your teacher or give the studio a call.

Communication with your teachers & our Studio Manager is valued highly at OTT. If anything comes up such as an absence or running late, please let us know as soon as possible – so your student can still join class (Classroom Expectations |pg. 8).

Rehearsal Videos

In order for dancers to continue growing in dance, it's important that students carve out a little bit of time at home to practice! This will ensure that students can continue moving forward in class and their progression as dancers. Throughout the whole year, we will be uploading

Rehearsal & Technique Videos!

To access these videos at home, please visit our **Students Page** (overthetopdance.com/students) to find the **Rehearsal Videos** page. Once you have found the Rehearsal videos page, you will find your class, and that class button will take you to a Google Folder where you can access any videos of your class. Especially if students are absent, students may be required to learn any choreography, combos, etc. from home using the rehearsal videos.



Lost and Found

Leaving behind personal belongings is always possible. To ensure we give families an opportunity to reclaim their belongings, we store anything found in our lost and found which can be **located near the Green Room**.

Our lost and found is organized by days of the week. For example, if you lost your tap shoe after your class on Tuesday, you will want to check the Tuesday section in our lost and found.

WE CLEAR OUR LOST & FOUND MONTHLY! If items are not claimed by the next months tuition due date, items will be donated accordingly.

Over The Top Academy of Dance is not responsible for the loss of any items. (Uniform Policy | pg. 7)



Ordering Additional or New Uniform Materials



Depending on whether your dancer is growing, at the studio multiple times a week, ripping a hole in their tights, or whatever the case may be, we ask that students purchase new materials through the studio.

To order more materials, you must fill out the order form which can be found on our **Student Page** (overthetopdance.com/students). The Order Form button will lead you to a Google form. **YOU MUST FILL OUT THIS FORM TO ORDER ADDITIONAL ITEMS.** Teachers and our Studio Manager will not be taking orders at the desk, after classes, or through e-mail.

Get Involved!

Wanting to get involved more at OTT, but can't commit to more classes? No problem! We have multiple ways to get involved such as drop-ins, volunteer opportunities, and community events.

If interested in helping with CRU, reach out to CRU Parent Captains Kelly Allen & Danielle Quinn.

If interested in helping with our Recitals, Events, or even Studio Projects, contact our Studio Manager, Miss Phoebe (phoebe@overthetopdance.com).



HOLIDAY & SPRING RECITAL

Holiday Recital Information & FAQ's



Holiday Recital is our Annual closer to our first semester of classes! We've been performing at the Kroc Center for over eleven years and are so happy to share with families some Holiday Joy while showing off our progress so far!

"HOW MANY TICKETS WILL FAMILIES RECEIVE?"

Families will receive **four (4) tickets each** – this comes with the Holiday Recital fee of **\$45.00**. This will be automatically added to your student's December tuition. Door Ticket availability and price will be announced at the door.

"WHAT DOES MY STUDENT(S) WEAR TO RECITAL?"

Students will wear their usual class Uniform and will need a fresh pair of tights.

****MUSICAL THEATRE & HIP-HOP STUDENTS MAY HAVE COSTUME PIECES THEY WILL NEED TO PROVIDE****

"WHAT DOES SEATING & PARKING LOOK LIKE?"

SEATING & PARKING IS LIMITED AND IS FIRST COME FIRST SERVE.

Our studio does not reserve seats. In order for a seat to be taken, there must be someone there. We don't allow coats or jackets to save seats. As for parking, the Kroc Center is fully operational and may have limited spaces. We suggest carpooling to conserve the amount of parking. There is **NO PARKING ALLOWED ON GRASS AREAS**. All parking must be in a parking spot in any of their available space in their front lot, or back lot.

"DOES THIS RECITAL HAVE A DRESS REHEARSAL?"

THIS RECITAL DOES **NOT** HAVE A DRESS REHEARSAL.

"WHAT ARE THE STEPS FOR THE DAY OF THE SHOW?"

Holiday Recital has **three (3) performance times**. Call time is 30 minutes before the recital start time. When you arrive, please follow instructions below:

1. **Check your dancer in.** There will be a line down the center aisle to lead you to check in with one of our teachers on stage.
2. **Help your dancer with where they need to go.**
 - ***PRESCHOOL STUDENTS:*** All preschool students will sit down by the front of the stage. We ask that preschoolers do not sit with parents, unless they are absolutely needed.
 - ***Kindergarten-Teens:*** Students will be able to place their dance bags backstage and stay backstage.
3. **Take a seat and enjoy the show!**

Spring Recital Information & FAQ's

"WHAT IS A DRESS REHEARSAL"

A Dress Rehearsal is where performers get to practice with every aspect of the performance: costumes, lights, music, and the stage! However, this rehearsal is the only time we get to focus on these technical aspects such as lights and music. This is where the attention goes from what the dancer is doing, to ensuring our dancers can be seen and heard.

"WHERE IS OUR DRESS REHEARSAL & PERFORMANCE?"

EAST GRAND RAPIDS HIGH SCHOOL PERFORMING ARTS CENTER 2211 Lake Dr. SE, East Grand Rapids, 49507

"WHAT DOES CALL TIME MEAN AND HOW DOES IT APPLY TO ME?"

A call time is when you are expected to be in the building. We ask that you be in the building and CHECKED IN by this time. Each Call Time is 15-20 minutes before your dancers "GO" Time [this means when their section starts].

IF YOUR DANCER IS NOT ON STAGE FOR THEIR REHEARSAL, THEY WILL NOT BE ALLOWED TO PERFORM IN RECITAL.

"DO WE NEED TO WEAR COSTUMES TO DRESS REHEARSAL"

YES! Please be sure to wear all costume pieces to your dress rehearsal and bring ALL shoes needed.

"WHAT IS EXPECTED AT DRESS REHEARSAL?"

- Punctuality
- Patience
- Respect
- Kindness

Dress Rehearsal is a lot of stop, wait, go.

With having over 200 students, we do our best to be considerate of everyone's time to avoid too much waiting, however some may be sitting for a long period of time.

Everyone may have points of frustration, confusion, waiting, and so much more, but it's important to still show these 4 things at every moment. Please be mindful of questions we're asking — the time we're asking them, and who we are asking them too. Just as all of our staff will be a little scattered.

STAY TUNED IN TO ALL ANNOUNCEMENTS.

We will be making announcements over the mic about what's on stage, on deck, and in the hole, as well as dismissals. We suggest sitting down with your student and making a list of all of their dances so they can organize their costumes and be sure they've done everything.

"WHEN IS MY STUDENT ABLE TO LEAVE DRESS REHEARSAL?"

Students are able to leave after they have done all of their dances. The Dress Rehearsal Order will be in the MAY Spring Recital Newsletter and at the check-in table.

THIS LIST IS SUBJECT TO BE CHANGED DURING THE DRESS REHEARSAL!

This is why it is super important to be listening to announcements over the speakers.

Pre-K, Musical Theatre & Ballet Production Dress Rehearsal

With having so many dances to rehearse, we have found it is easier for all of our Pre-K Dancers to have a separate rehearsal date from the Mini-Adult Level. This rehearsal is a more sensory friendly experience and helps our dancers ease into the Spring Recital experience. House lights are only dimmed, music is not as loud, and they are there for a short period of time.

Musical Theatre will be running with Mics for the first time, spacing out formation by formation and running in NO COSTUME.

Ballet Production will have a Cue To Cue rehearsal, this means going formation by formation so we can add lighting effects to stage and space out the production. This is a long process that may take up to 2- 2 ½ hours. If we go over, we will send out a communication to let all families know.

THIS REHEARSAL WILL BE ON, **TUESDAY MAY 19TH.**

Final Dress Rehearsal

This dress rehearsal consists of our Minis-Adult Dancers. Call times will be available closer to the dress rehearsal. Each class will get to run any and all dances at least once. Again, if you are not on stage for this rehearsal, your student will not be allowed to perform.

We do our best to respect everyone's time. However, during this rehearsal, some students may be sitting for a long period of time waiting for their next session. We don't mind if families leave in between, but they must be back in time for their next number.



Performance Information

“How many tickets will families get? What does seating look like?”

This information is TBA as we are changing our ticketing process for this year's spring recital.

Tickets are included in your Spring Recital Fee. We will be adjusting to assigned seating and through a new ticketing terminal, where families will be given a complimentary ticket code, and will need to purchase tickets on their own time. The only way to reserve those seats is to purchase them before performance.

TICKETS WILL ONLY BE APPLICABLE FOR ONE SHOW.

In order to attend another show you must one of the tickets in your comps, or purchase. If you're a parent who's dancer is in both performances, you are welcome to volunteer backstage and watch your dancers performance in the student section.

“What are the steps for the day of the show?”

Spring Recital has **two (2) performance times**. Call time is **45 minutes before the recital start time**. When you arrive, please follow the instructions below:

1. **Check your dancer in.** There will be a desk where your student will need to check in for their show.
 - **PRESCHOOL PARENTS:** You will receive a name tag to match your student once your student is checked in. Please note, your student will need to be picked up backstage IMMEDIATELY AFTER they perform their dance. In order to pick up your student, this name tag must be with you.
 - **ALL OTHER DANCERS WILL BE BACKSTAGE.**

1. **Take a seat and enjoy the show!**

Summer Camp Information

OTT's Theater Camp (Ages 9-18) is for your student to get started or continue their passion in visual performing arts! This **5 week summer camp** is a safe place for your child to learn everything about theater - including acting, dancing, singing, and even behind the scenes! Our teachers incorporate fun lessons and activities to learn more about theater and to learn a 60-90 minute musical. This camp teaches your child about teamwork, hard-work, kindness, and focus.

Acting and theater is a great way for your young artist to express and learn more about themselves as a performer and an individual. By jumping into theater, young artists are able to improve their speaking skills, boost their confidence, and help them learn how to make friends with new people! This camp will offer your child an educational theater experience that they won't forget!

SHOW TITLE ANNOUNCED AT THE HOLIDAY RECITAL.
(And possibly another surprise for next summer!)

DANCE CAMP

Our **Summer Dance Camp (ages 4-13)** is the perfect spot to unleash your students creativity, and begin/advance on their dance and performance skills!

Dance camp is more of a free flow than a strict class style, and helps students get exposed to all styles of dance such as Tap, Ballet, Jazz, Hip Hop, and Musical Theatre. Not only are students experiencing the joy that dance brings, but we also create space for the "so much more." Friendships, community, teamwork, and confidence!

Scholarship & Donations

A huge part of our mission here at Over The Top is to give as many students the opportunity to be a part of the arts and a diverse community. For some, the opportunity to take part in these classes, camps, and experiences, are restricted due to financial reasons.

Thanks to our donors and our friends at TheVillage 99, we are happy to say that we were able to provide \$10,000 of financial assistance to young artists in our 2025 Summer Theater Camp Production. We want to continue to give all of our families and students more of these opportunities, but **we need your help!**

How to help:

1. **Donate to our Scholarship Fund**
 - www.overthetopdance.com/donate
2. **Share our donation information with those in your community!**

SUMMER THEATER CAMP

AT
OVERTHE TOP
ACADEMY OF DANCE



TAP WEEK & ALL BLACK & EXCELLENT

What is Tap Week?

Our vision is to grow Tap Dance in its authentic and cultural beauty. To develop an incubator community in Grand Rapids, building on the methods the masters left behind and sharing freely; like it is done in other Tap communities. Tap Week (**February 2-7**) dives into rhythm, the authentic history of Tap, and the beauty of freestyle jamming. By dedicating a whole week to focus on just Tap and Music education, our special guests teach us how to bridge the gap and combine both worlds through Tap Classes, History Classes, and a Tap Jam!



Student Involvement

Students from Kindergarten-Adults are automatically enrolled into Tap Week. Students will join our Guests Tap Artist(s) for a week filled with tap, rhythm, and music to help grow their knowledge and talent in Tap.

Tap Week fee varies on level and amount of classes. This will be added to January Tuition which will be pulled on **Friday, January 2nd**.

CRU is Required to participate in Tap Week.

If you have concerns about the Tap Week Fee or Tap Week Class Attendance, please contact Ms. Jen & Miss Phoebe.

What is All Black & Excellent?

All Black & Excellent (**February 5**) is an immersive live event that is designed to draw you into a night of tap dance, black history, arts, and community. Our mission is to bring the community together (and even reach out to neighboring communities) to share space, time, education, love for music, tap dance, and to celebrate black excellence. We can't move forward without recognizing where we came from and honor those that paved the way before us.

The event will be headlined by our guest tap master and will also include a live band, a DJ, and other performances. Our entertainment isn't the only thing that will bring you in – we also have delicious catered food from local partners, a cash bar, and dancing. The dress code is “dress to impress” – this evening is an opportunity to bring some glamor and style to Grand Rapids.

Not only is this event entertaining and buzzing with culture, but is also a **Fundraiser** for our partnership with **The Village99** — to scholarship students for their involvement in our classes and our Summer Camps. It's the event of the year and you don't want to miss the chance to support local artists and Over The Top students.



CRU Season 21 | 2024-2025



What is CRU?

CRU is the competitive dance team we have here at Over The Top; since we're all about things being "so much more than dance"-- obviously, our CRU team has a deeper meaning to us too.

The **"C"** in the acronym stands for **Competitive, Confident, and Creative**. While the premise of competition can seem intimidating, our team dynamic sets our dancers up for success in these competitive realms. Life is full of competition and we want to ensure our kids know how to walk into these spaces with as much confidence as possible. Our mission is to expand on our own creativity and tell stories that we believe in; our routines are designed to fit the kids we have and to push them to their next level.

The **"R"** in the acronym stands for **Respect, Relationships, and Responsibility**. "R-E-S-P-E-C-T", we'll tell you what it means to OTT". It is so important that the dancers in CRU learn the value of respecting themselves, their peers, their teachers, their parents etc. Dance friendships are some of the best friendships; being able to go through this type of experience with peers helps foster long lasting and meaningful relationships. Personal responsibility is HUGE while being on our CRU team. A dancer on a CRU Team has the responsibility to be on time for practice, remember their routine(s), and to represent Over the Top Academy of Dance in a good manner.

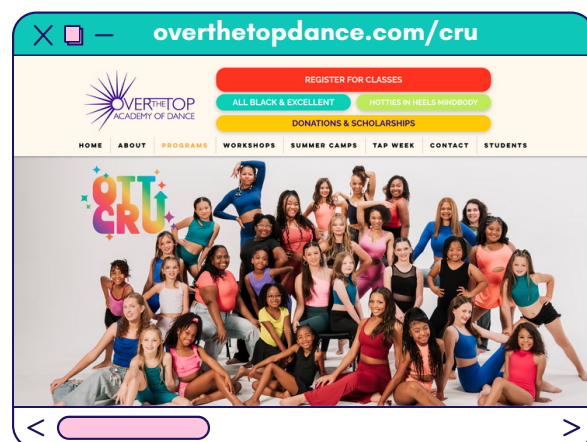
The final letter **"U"** in the acronym stands for **"Unity through stronger community."** All of our CRU dancers (regardless of level) are a part of this unified collective with a mission of "it's so much more than dance." Being a part of a CRU Team is an experience a dancer won't be able to forget. We are really intentional with team bonding and all of the dancers supporting one another.

Competitions

- **PRECISION ARTS CHALLENGE - GRAND RAPIDS**
 - February 27-March 1, 2026
- **ID DANCE COMPETITION**
 - March 20-22, 2026
- **SHOWBIZ DANCE COMPETITION**
 - April 24-26, 2026
- **ENERGY DANCE COMPETITION, GRAND RAPIDS**
 - May 1-3, 2024
- **ENERGY DANCE COMPETITION, NATIONALS**
 - July 1-5, 2026



Support by purchasing OTT Merch!



ACTOR^{FOR AN} AFTERNOON

Acting &
Musical Theatre Workshop
DATES TBA [\$25]



SUMMER THEATER CAMP

June 25 - August 1



DANCE CAMP

July 8 - August 5